

ABBAS KHAN DEGREE COLLEGE FOR WOMEN

O.T.C Road Cross, Cubbonpet, B'lore-02

NAAC RE-ACCREDITED 'B' GRADE

Tel : 080-22210802 Fax : 22485061

(Under the Management of Central Muslim Association of Karnataka, Bangalore)



Annual Quality Assurance Report 2016-17

of

Internal Quality Assurance Cell

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

P.O BOX No. 1075, NAGARBHAVI, BANGALORE-560 072

KARNATAKA (INDIA)



ಅಬ್ಬಾಸ್ ಖಾನ್ ಮಹಿಳಾ ಪದವಿ ಕಾಲೇಜು ಮತ್ತು ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ
**ABBAS KHAN DEGREE COLLEGE FOR WOMEN
& POST GRADUATION CENTRE**

(Affiliated to Bangalore University)

Under the Management of Central Muslim Association of Karnataka, Bangalore.

Hameed Shah Compound, O.T.C. Road Cross, Cubbonpet, Bangalore - 560 002.

E-mail : akcw1974@gmail.com, Website : www.abbaskhancollegeforwomen.org

Prof. Zubeda Begum, M.Com., M.Phil. (Ph.D.)

Principal

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Off. : 22210802

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Email : zubedabegum21@yahoo.com

Ref.

NO/CMA/AKCW/285/2017-18

Date: 22/8/2017

The Director,
National Assessment and Accreditation Council,
B.U Box NO: 1075, Nagarbhavi,
Bangalore-560032,
Karnataka, India.

Sir/Madam,

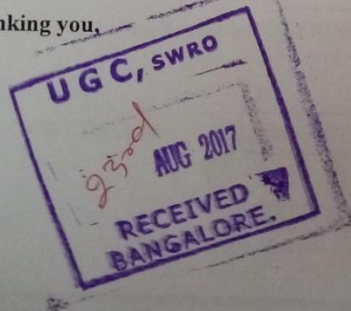
Sub: Submission of the Post accredited "The Annual Quality Assurance Report" (AQAR) for the year 2016-17 of the IQAC of the College -Reg.,

With reference to the subject cited above we are submitting "The Annual Quality Assurance Report" of IQAC for the academic year 2016-17. The College started the Quality Advisory Committee and Internal Quality Assurance Cell after the Re-accreditation and Assessment by the NAAC Peer Team on 23rd & 24th September 2011 to ensure Quality enhancement, sustenance & academic excellence in this institution.

This report is prepared by the cell to highlight the measures adopted to improve the quality of teaching, learning and research process and to achieve academic excellence. We have made sincere efforts in this direction of achieving excellence as per the recommendation of NAAC Peer Team.

This may kindly be acknowledged.

Thanking you,



Yours faithfully,

Principal

ABBAS KHAN DEGREE COLLEGE FOR WOMEN
OTC Road Cross, Cubbonpet
BANGALORE - 560 002

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

ABBAS KHAN COLLEGE FOR WOMEN

1.2 Address Line 1

O.T.C Road Cross

Address Line 2

Cubbonpet

City/Town

Bangalore City

State

Karnataka

Pin Code

5600 02

Institution e-mail address

akcw1974@gmail.com

Contact Nos.

080-22210802

Name of the Head of the Institution:

PROF. ZUBEDA BEGUM

Tel. No. with STD Code:

080 - 22125007

Mobile:

9845159968

Name of the IQAC Co-ordinator:

Dr. M.S VIDYA

Mobile:

9845122074

IQAC e-mail address:

capuaqar@gmail.com

1.3 NAAC Track ID (*For ex. MHCogn 18879*)

1.4 NAAC Executive Committee No. & Date:

(*For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate*)

EC /57/RAR/14 Dated: 30/11/2011

1.5 Website address:

www.abbaskhancollegeforwomen.org

Web-link of the AQAR:

<http://www.naac.gov.in/AQAR.asp>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	76.3	2005	5
2	2 nd Cycle	B	2.92	2011	Nov.2016

1.7 Date of Establishment of IQAC : DD/MM/YYYY

30/09/2004

1.8 AQAR for the year (*for example 2010-11*)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*)

- AQAR : 2011-12 submitted to NAAC - 25/02/2013 (DD/MM/YYYY)
- AQAR : 2012-13 submitted to NAAC – 11/11/2013 (DD/MM/YYYY)
- AQAR : 2013-14 submitted to NAAC – 10/12/2014 (DD/MM/YYYY)
- AQAR : 2014-15 submitted to NAAC - 23/12/2015 (DD/MM/YYYY)
- AQAR : 2015-16 submitted to NAAC - 15/11/2016 (DD/MM/YYYY)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

. M.Com & M.A - Economics

1.12 Name of the Affiliating University (for the Colleges)

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.,

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>
2.3 No. of students	<input type="text" value="05"/>
2.4 No. of Management representatives	<input type="text" value="04"/>
2.5 No. of Alumni	<input type="text" value="05"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="---"/>
2.9 Total No. of members	<input type="text" value="28"/>
2.10 No. of IQAC meetings held	<input type="text" value="10"/>

2.11 No. of meetings with various stakeholders :	No.	<input type="text" value="10"/>	Faculty	<input type="text" value="05"/>
	Non-Teaching Staff / Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>
			Others	<input type="text" value="02"/>

2.12 Has IQAC received any funding from UGC during the year?

☒

No

☐

If yes, mention the amount

Rs.60,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

☒

(ii) Themes

- Demonetization & its Impact on Indian Economy.
- Special lecture Programme on IFRS for M.Com
- Total Quality Management & Human Rights Commission Workshops.

2.14 Significant Activities and contributions made by IQAC

Inter-class & Inter-collegiate fest, Students Welfare Fund, Hobby Club, Active Scholarship Committee, Parent-Teachers Meet, Alumni Meet, Career guidance programme, Health check up, NSS activities, Add-on Course in Communicative English, Inter-collegiate Management Fest, One day Industrial visit to Soap & Biscuit factory, Publication of College Magazine, Conducted 'Vijaya-Poorna Vijaya Examination' in Co-ordination with Sri Ramakrishna Mission, Mysore. Organized 'Kannada Samskruthi Dinotsava' in co-ordination with Kannada Abhiviriddhi Pradhikara, Govt. of Karnataka.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>FUTURE ACTION PLAN: The Management and Staff of the College are striving hard to educate the needy, economically and socially backward category female students. Their grievances and difficulties will be looked into. We have plans of introducing more PG courses and increase the intake of students.</p> <p>“EDUCATION OF ONE FEMALE CHILD EDUCATES THE FAMILY” is our belief. Educating them and preparing them to face the situations ahead in future with confidence and knowledge is our future plan. Introducing the modern method of teaching on par with other institutions is also our ambitions. Teachers are trained to use Smart Boards while teaching to students. Every class is equipped with L.C.D additional computer lab is started with 20 Computers of latest configuration. “Spoken English classes are conducted to improve communicative skill of students”. More students are allowed to use language lab. In all management is striving hand to impart quality education to make the college a centre of excellence. College provides all the required help to teachers pursuing Ph.D & Minor Research Projects. Management is motivating & encouraging teachers & providing help to pursue research work, also to publish books & present papers in Conferences.</p>	<p>Tally Programme, Communicative English Course, Students Welfare Fund</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Calender of Events - Enclosed

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	4	--
PG	02	--	--	--
UG	04	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	01	--
Others	--	--	--	--
Total	07	--	05	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS[✓]/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06 B.A., B.Sc., B.Com., & B.B.A M.Com, M.A-Economics
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

‘Yes’ according to Bangalore University, CBCS System. Industry related subjects like IFRS, GST Life Skill & Personality Development etc., have been introduced by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

‘No’

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
04	01	03	--	--

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Temporary)		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	2	--	--	8	--	8	2

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

05

25

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	04	08	07
Workshops	--	--	21
Conferences	03	02	--
Presented papers	03	04	01
Resource Persons	--	--	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Class, Optra System facility is provided, Group discussions are held regularly. Computers with internet facilities, photocopier installed in the library. Computers are provided to all the departments. Both the students and the teaching faculty have been able to update themselves with the latest information. Projector, Smart Boards are provided for presentations of Projects and Seminars. Students are taught Tally Programme which adds to their qualification in the future. Teachers and students make power point presentations. Separate Computer lab & Library for P.G Students is maintained. Add on Course on Communicative English is conducted.

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-Nil-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

6

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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I- Class %	II-Class %	III-Class %	Pass %
B.Com	203	111	36	--	--	73%
B.A	81	44	11	01	--	69%
B.B.A	42	32	08	--	--	95%
M.Com	46	37	09	--	--	100%
M.A	09	03	05	01	--	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Frequent meetings of IQAC with staff.
- Reviews the performance of students.
- Result analysis reported to management & teachers.
- Conduct of activities as per calender.
- Encourage teachers to attend seminars, conferences, FDP.
- Faculty is encouraged to present papers.
- Participate as resource persons

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	1
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	--
Others	<ul style="list-style-type: none">• Organised Workshop by the Human Rights Commission & feedback was collected.• Total Quality Management workshop was organized in the institution

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	--	--	1
Technical Staff	--	--	--	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The physical and social spectrum has innumerable facts to be explored and explained. Promoting committed research scholars and encouraging research culture is the primary concern of institutions of higher learning. Our college has taken several steps to intensify research zeal amongst students and teachers by enhancing infrastructural facilities, subscription to journals, provision of free access to internet, etc.,

The college has constituted Research Committee with Principal, two senior teachers and general secretary of management as members. But there is no separate Research Centre as such. The committee meets periodically to complete their projects in time. As a result of this, many teachers have ventured into M.Phil & Ph.D Programmes from various universities. The committee also motivates teachers to undertake minor & major research projects & encourage teachers to participate & organise Seminars, Conferences & Workshops.

Our institution is highly committed to promote faculty participation in research but the management being a charitable minority organisation, no financial help is extended. Instead the institution has facilitated the following:

- Faculties are entitled for travel grants & incidental expenses for participating in seminars and conferences.
- Faculties are encouraged to undertake research on part-time basis and are given academic flexibility to involve themselves in research activities after class hours. The time table adjustments are also made to make the faculty free to go out data collection.
- The institution extends laboratory, library & internet facilities to Researchers.
- The committee encourages faculty to visit IIM library, ISEC, FKCCI, British library etc., for reference.
- The faculty is also encouraged to associate with other institutions and industries for availing research facilities.

3.2 Details regarding major projects : Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				2
Outlay in Rs. Lakhs				
Minor Research Project Proposals submitted to UGC, awaiting sanction.				
1	Prof.Zubeda Begum : Project Title :- “A study on impact of human resource practices on faculty turnover intentions in Higher Education Institutions at Bangalore City”			
2	Dr.M.S Vidya : Project Title :- Badalaguttiruva Sanniveshadalli Radio- Bengaluru, Mysooru Kendragalannu anulakshisi.			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

Some of the teachers’ articles have been published in the recognised magazines, a part of the Research

- Dr.M.S Vidya, Associate Professor & HOD of Kannada, has written an article about theatre in the magazine “**Sadhana**” published by Kannada Adhyana Kendra Bangalore University.
- Ms. Mumtaz Begum S.M , lecturer in Hindi has co-authored a Book “**Kuntal Raso-Samagri Adhiyaan**” published by Vidya Mandir B’lore.

National :

- Mrs. Asma Fathima, lecturer in English, has written articles about “A Paradigm shift of approach to life in the novel of Preeti Shenoy **“Life Iscohat make it”** ISBN No : 978-81-931746-3-00

International :

- Mrs. Asma Fathima, lecturer in English, **“Multifaceted Role Played by a Mentor”** - ISBN Journal : 819-08-567-2-0.
- Mrs.Syeda Tabassum, lecturer in Department of Commerce & Management has written article about **“Women Attrition & Retention”** International Journal of Multidisciplinary Research Review-Oct.2016.
- Mrs.Syeda Tabassum, lecturer in Department of Commerce & Management has written Book on **“Human Resource Management”** Himalaya Publishing House.
- Mrs.Bi Bi Hajra lecturer in department of Commerce & Management has written article about **“Impact of H.R Practices on Faculty Turnover Intentions”** IJBARR- International On-line Journal.
- Mrs.Bi Bi Hajra lecturer in department of Commerce & Management has written articles about Research Paper Published **“Causes for Faculty Turnover”** IJMDR- International Journal.
- Mrs.Bi Bi Hajra lecturer in department of Commerce & Management has written Book **“Commodity Marketing”**. Himalaya Publishing House.
- Ms. Rumana Tabassum, lecturer in Commerce & Management has written a Book **“Creativity & Innovation”** Himalaya publishing House.
- Mrs. Noor Ayesha, lecturer in Computer Science has written Journal **“Indian Science Congress Association Bangalore Chapter”**
- Mrs. Noor Ayesha, lecturer in Computer Science has written International Journal of **“Scientific & Engineering Research”**
- Mrs. Noor Ayesha, lecturer in Computer Science has written International Journal of **“Trend in Research & development”** Impact factor : 3-025
- Mrs. Noor Ayesha, lecturer in Computer Science has written International Journal of **“Innovative Research in computer & Communication Engineering”** Impact factor :6-577

3.5 Details on Impact factor of publications:Range Average h-index Nos. in SCOPUS **3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	Awaiting Sanction	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--

Total	--	--	--	--
-------	----	----	----	----

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : Nil

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution : Nil

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	Nil				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

**3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them**

1 - Dr.G.Subramanya

8

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum ☒ College forum ☒

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

- A Pulse Polio training programme was conducted by **V. Sudha** (Jr. Health Assistant Female) from Dasappa UFWC BBMP, Bangalore. 56 volunteers attended the programme.
- Awareness Programme on Topic “**BREAST FEEDING**” was organised
- 20 NSS Volunteers went for the pulse polio drops campaign from college.
- Eye check up was arranged for students & staff in college Campus, where Doctors from ‘**Lions East West Hospital**’ examined it.
- Under the Heading “**Van Mahatsava Week**” Tree Plantation activity was conducted.
- Under “**Swatch Bharath Abhiyan**” scheme ‘Campus Cleaning’ was conducted.
- “**Nelatayi Prashasthi Purasakar Sambrahma**” was conducted at Jain College. Where our NSS students’ participated.
- Training Programme on topic “**Cashless Transaction**” was organised, students also went to the shops & explained the advantages of cashless payment.
- **Vittiya Sakshratha Abhiyan** (VISAKA) programme & Campaign was organised,
- Vivekananda Birth Day Celebration (Youth Day) was organised by Bangalore University, where the NSS volunteers participated.
- NSS Volunteers went to Mandya for Organic farming from “**Krishi-Kushi**”
- **Slogan & Posters** writing competition on the principles of achievements of Swami Vivekananda was organised in the college & prizes were distributed to the winners.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms	36			
Laboratories	5			
Seminar Halls	2			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		Wifi, Tables-7 C.C. Tv Camera-32	UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs.4,29,340/-	Under 12 th Plan	
Others		P.G- Library, Computer Lab		

		& Business Lab		
--	--	----------------	--	--

4.2 Computerization of administration and library

Library Computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22732	11,05,771	378	57,438	23110	11,63,209
Reference Books	7970	5,05,771	95	14,360	8065	5,20,131
e-Books	--	--	--	--	--	--
Journals	528	3,53,166	29	56,645	557	4,09,811
e-Journals	--	--	--	--	--	--
Digital Database	Computerised Barcode					
CD & Video	104	25000	11	2,450	115	27,450
Others (specify)	Internet facility, Xerox Machine, Wifi					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	02	08	01	01	05	36	07
Added	--	--	--	--	--	--	--	--
Total	48	02	08	01	01	05	36	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Training to students for Techno
--

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

Furniture Rs. 92,665/-

iii) Equipments

Wifi & C.C.Tv Camera Rs. 3,36,675/-

iv) Others

--

Total :

Rs. 4,29,340/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students Welfare Fund
- Scholarships to the deserving candidates
- Career Counselling through Career Guidance Programme

5.2 Efforts made by the institution for tracking the progression

Students' Performance Evaluation through test marks, Evaluation of Assignment, Parents' Teachers' Meet

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
403	53	--	--

(b) No. of students outside the state

01

(c) No. of international students

Men	No	%	Women	No	%
	--	--		403	100

UG - Last Year						UG - This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4	9	2	468	1	484	1	11	--	391	--	403
P.G - Last Year						P.G - This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3	9	3	58	--	73	4	6	1	42	--	53

Demand ratio

1:1

Dropout %

10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

College has taken steps to establish Coaching Centre from the academic year 2017-18

No. of students beneficiaries

5.5 No. of students qualified in these examinations

1

NET	SET/SLET	GATE	CAT
IAS/IPS etc <input type="text"/>	State PSC <input type="text"/>	UPSC <input type="text"/>	Others <input type="text"/>

5.6 Details of student counselling and career guidance

STUDENTS COUNCELLING

With the beginning of each academic year, the students are sensitised on the availability of Counselling facilities in the College. The problems related to girl students are looming at large. They do not feel secure & well protected. They are verbally & physically abused both within the family & outside. They are not at all treated as sensible human beings. Most of the students have nobody around to listen to their problems. Each case is unique & needs different ways & techniques to solve them. Counsellor does the job of listening discussing & guiding them to solve their problems which are related to themselves, their parents, siblings, families, friends etc. Many Students who are counselled are benefitted under the care & guidance of the counsellor.

CAREER GUIDANCE & PLACEMENT CELL 2016-17

Competitive Success:

On **19/08/2016** Dept of Commerce & Management organised a Career Guidance programme for all the final year degree students. Mr.Venu Gopal Raj addressed the students & spoke about the various opportunities available in the market & to make use of that we need to update ourselves with the knowledge by taking up various competitive exams which helps us in being successful.

On **23/01/2017** Department of Commerce & Economics jointly organised a Career Guidance Programme on **TQM**. The speaker was Prof. Salma Banu, **HOD of Economics**, delivered a talk on communication skills. Leadership Skills & maintaining quality as whole. She had interactive sessions with the students that create decision making, generating of ideas, feeling of oneness etc., later she distributed some forms where students were asked to fill it with the help of logical skills.

On **27/01/2017** Mr.Prabhakar Founder, Director **Ascent Market Academy** delivered a talk on Capital market awareness. He enlightened the students about the transactions that take place. Students were highlighted about the process adopted in New Issue & Existing issues. They were also made aware of D-mat account.

On **31/01/2017** Mrs. Shwetha & team from **I- Nurture Education Solution** addressed the final year degree students in relation to the developing their talents, potentials, confidence & so on. The team was highly energetic in interacting with the students about their future plans & counseling them about the different opportunities available.

On **08/02/2017** Mr. Manjunath from **Regal Coaching Centre** conducted a session on logical reasoning for the final year B.Com & B.B.A students. He solved various practical problems with simple solutions to give better understanding to them. He also informed the students about the classes that are planned to be conducted in the future.

On **9thMar 2017** A Team of people from Advent global solutions Pvt. Ltd. A Banking consultancy agency visited the college in relation to recruiting the students. Different rounds of interview was conducted for which 22 students from both Degree & P.G Participated, out of which 6 students were finally selected for training that was to be conducted shortly.

On **4thApril 2017** team members from **Apar people world's solution** conducted interview 25 students participated out of which 4 were selected for further appointments.

Pursuing Higher Education in International Universities, Scholarships available for the meritorious students etc.

No. of students benefitted

60

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	25	--	80%

5.8 Details of gender sensitization programmes

It is a College for Women, no such problems are raised inside the campus, however the institution takes care to sensitize the staff & students by arranging talks & Counselling them.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	74	4,14000/-
Financial support from government	269	19,79,468/-
Financial support from other sources	91	4,66,740/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives : NIL

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Students participated in Pulse Polio programme, rally, visited to Orphanage.
- Awareness Programme about the cashless payment was conducted. Students also went to the shops & explained the shopkeepers about the advantages of cashless payment .
- Students participated “Swach Bharat Abhiyana Programme by cleaning the premises of K.R Market.
- Students actively participated in Organic farming in Mandya organised by ‘Krishi-Khushi’
- ‘Vijaya Poorna Vijaya-examination, Life & Principles of Swami Vivekananda was organised by Ramakrishna Mission, Mysore.
- To keep the environment clean, sapling were planted by the students in the College Campus.

5.13 Major grievances of students (if any) redressed:

- Health Problems are redressed by giving financial support to buy medicines.
- Financial supports also extended towards payment of fee and for the purchase of Books & Bus passes
- Students’ Welfare fund is also started which provides free lunch & medical aid to the deserving students.
- Water filter & installed to provide clean drinking water.
- Agreement is made with transport authorities to provide bus facility.
- Free note books are supplied to the deserving candidates.
- Remedial classes are taken for the slow learners.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

The insignia of our college denotes,
*"ENTRY INTO THE LIGHT OF KNOWLEDGE
 FROM THE DARKNESS OF IGNORANCE"*

The Vision of the Institution is to create Educated, Efficient, Talented, Creative, Constructive and Useful Citizens, in particular the Young Women, who can protect our Social, Cultural, Educational and National Values, who can build a Strong Nation and contribute to Peace and Harmony all over.

MISSION

We carry out our mission through,
 Encouraging and developing value-added education
 Empowering women through education
 Developing moral values
 Developing scientific temperament
 Promoting self-esteem and self-confidence
 Inculcating national solidarity, patriotism and secular attitude
 Developing entrepreneurial qualities and self-reliance
 Developing human values, love for peace and order.

GOALS OF THE INSTITUTION

Educating the family by educating a girl.
 To focus on the development of girls from weaker sections.
 To develop technical competence for enhancing employability.
 To promote Research Culture.

To sensitize students about their responsibility towards community in particular and society at large

6.2 Does the Institution has a management Information System

The Institution has MIS in place to select, collect, align, & integrate data & information on the academic & administrative aspects. It is a constructive attempt by the institution. All aspects regarding the office accounts, service records of the faculty, students admission records with socio-economic status of the students, university approvals, policy decision, proceedings of the governing council, calendar of events, register number records etc., are maintained aligned and integrated in the MIS system of the college. This information is readily available whenever required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college is affiliated to Bangalore University additional subject has been introduced about Indian Constitution, Computer application, Environmental studies, Science & Society & Civic sense etc., as per Bangalore University guide lines.
- Teachers attend Workshops, Conferences, Seminars, related to their subjects to update their knowledge. Faculty members have attended Conferences, Seminars where valuable information and experiences could be shared and become competent and well informed about the latest methodologies and concepts to teach the students with the help of Computers, Internet and LCD Presentations.
- They also present paper and participate as resource persons State/National/International Conference/Seminars and have also won '**Best Paper**' awards.
- Many teachers are involved in research activities. They also write books and articles in journals of International reports.
- Few teachers have also enrolled themselves in PGDBA & various Diploma Courses offered by various Universities.
- Some of the teachers are also involved in co-curricular activities like authoring books & articles on great personalities, theatre & also publishing poetry.

6.3.2 Teaching and Learning

Teaching methods adopted are learner Centric Programmes, introduced depending upon the abilities of the students & requirement of content. Since majority of the students are from minority Muslim community, with very poor socio-economic conditions, traditional method of chalk & talk is followed. Various other teaching learning methods are also adopted by teachers such as Group discussions, Peer teaching assignment, public speaking, internet browsing, Class room seminars, skill development exercise project based learning & computer assisted learning. Projects are also prepared by BBA students on specific topics & report are presented on Industrial Visits. OHP, LCD presentation & aids like charts, newspaper cuttings, clips from magazines, Video screening of films are in use. Introduction of compute fundamentals, a compulsory paper, enable the students to gain practical knowledge in using M.S Word, PPT, Internet, Email etc., The language skills are imparted through activities and experimental learning. Language lab is used by the students for improving their Spoken English "Add-on course on communicative English is also conducted every year.

6.3.3 Examination and Evaluation

- Chapter wise tests and preparatory examinations are conducted every semester. The performance of the students is discussed with them, revision of the syllabus is done keeping the slow learners in mind. Evaluation marks are also sent to the parents.

6.3.4 Research and Development

- Teachers are sent to attend Workshops, Conferences, Faculty development programmes.
- Few teachers have enrolled themselves in Ph.D programmes. They are into the verge of submission of thesis.
- Many teachers are M.Phil degree holders.
- Two teachers have applied for Minor Research Project.
- Teachers are also actively involved in publishing text books, research articles in both National & International Journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Separate library is started for P.G Course.
- Separate Computer lab for P.G is provided.
- Projectors are installed in class rooms

6.3.6 Human Resource Management

- Teachers are deputed for self-development programmes like Refresher & Orientation, Seminars & Conferences by providing OOD facilities and reimbursement of delegation.
- The management with its limited resources and constraints always help the staff by giving festival advance, advance salary, personal loan, medical-aid etc.,
- IQAC with the principal monitors the welfare measures and keep the management informed about the needs and welfare of the staff.
- The retired faculty are invited to assist and guide whenever necessary.
- The retired teachers are appointed by the management in their respective departments to take care of the department and train the junior faculty.
- Some of the faculty are the members of professional bodies like Indian Accounting Association, Kannada Sahitya Parishath, Kannada Adhyapakana Okkuta, Karnataka Urdu Academy.
- Faculty is encouraged by the management to participate in the extra-curricular activities like anchoring the T.V programmes, acting in theatre, T.V & Radio.

6.3.7 Faculty and Staff recruitment

The members of the faculty are selected by taking into consideration, qualification as eligibility criterion. Through advertisement in the daily news papers candidates are called for the interview. Personal Interview with the management, Principal and the subject experts is conducted. The final selection is made on the basis of their performance in the demonstration classes. In the interview, we stress upon their competence & subject expertise. Women & alumni candidates are preferred.

6.3.8 Industry Interaction / Collaboration

- Students visit local industries & also outside the state.
- The students were taken to visit the Soap factory, Stock Exchange.
- Guest lectures on different issues, themes, lectures on Career Development, Workshop for students either by the placement cell or by the departments were arranged.

6.3.9 Admission of Students

403

6.4 Welfare schemes for

Teaching	Festival advance & Loans for Medical, Personal, Marriage are provided to teaching Staff
Non teaching	Festival advance & Loans for Medical, Personal, Marriage are provided to Non-teaching Staff
Students	<ul style="list-style-type: none">• Student Welfare Fund is created to help them in need and also provide food daily for the deserving ones. Free note books are also sponsored.• To motivate students cash awards are given to the meritorious students and proficiency prizes are awarded to the 1st class & distinction holders from the management.• The candidates' photos are also published in the Daily salar newspaper.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

☒ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	--	--	--	--
Administrative	Yes	Joint Director of Collegiate Education	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College is affiliated to Bangalore University; Semester exams are conducted twice a year as per university schedule. We insist on compulsory attendance, attendance for the class tests and submission of assignments. All this enhances their ability to face university examinations. Preparatory examinations are held before the final examinations to prepare them for the final examination. We also take Remedial classes for weak students. Revision Classes are conducted.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

Alumni Association meet is organised. Cultural events & games are conducted for the Alumni.
They help our present students in their placements.

6.12 Activities and support from the Parent – Teacher Association

Parents' Teacher Council meeting is conducted twice in a year.
Parents are encouraged to give suggestions & they are implemented.

6.13 Development programmes for support staff

Sports activities are conducted for them. They also participate in academic programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Number of Saplings are planted.
Campus is garbage free,
Compound is kept clean & cemented.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Communicative English Course
- Students Tally Programme.
- Personality development programme.
- Computer assisted admin.
- Formation of committee involving students in decision making process
- Optra facility is provided.
- Dissemination of information through Central assemblies.
- To motivate students cash awards are given to the meritorious students and proficiency prizes are awarded to the 1st class & distinction holders from the management.
- The candidates' photos are also published in the Daily Salar newspaper.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Calender of Events -2016-17

- Orientation Programme conducted for degree students on- **18th July-2016.**
- Kannada Samskruthi Dinotsava - a programme jointly organised with Kannada Abhivruddhi Pradhikara, Govt. of Karnataka on **-20th July 2016** from department of Kannada.
- Orientation of Add-on Course in Communicative English was conducted on - **28th July 2016.**
- A Programme on importance of 'Breast Feeding' was organised on **-3rd August 2016.** from NSS
- Independence Day Celebrate on **-15th Aug. 2016.**
- A Programme on 'New Education Policy' was organised on **-10th Sept. 2016.**
- Inauguration of Students' Association & NSS activities 2016 & Felicitation Ceremony & Release of College Magazine on **-24th Sept.2016.**
- A Programme for Extending help to OBC & General Category was conducted on - **27th Sept. 2016.**
- Kannada Habba celebrated on **-10th Jan. 2017.**
- Total Quality Management Programme on- **23rd Jan.2017.**
- Republic day celebration - **26th Jan.2017**
- Career Guidance Programme on **27th Jan. 2017.**
- Guest Lecture was organised on Demonetization and its Impact on Indian Economy by department of Economics on **27th Feb.2017.**
- "Luminance" Inauguration of Inter-Collegiate Commerce & Management Fest on **6th Mar.2017.**
- Valediction of Inter-Collegiate Commerce & Management Fest- on **7th Mar.2017.**
- Valediction of Add-on Course in Communicative English on – **22nd Mar.2017.**
- HRM Programme was celebrated on- **31st Mar. 2017.**
- Women's Day celebration on - **1st April.2017.**
- Placement Cell Programme on – **4th April 2017.**
- College Day was celebrated on – **13th April 2017.**
- Graduation Day Celebration on – **22nd April 2017.**
- LIC Visit on – **24th April- 2017.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manual)

- Maximum number of students are given financial assistance from teachers PVT organisation, Govt. Bodies & our esteemed management.
 - Teachers Day, Health Awareness Programme are also conducted Kannada Habba, International Women's Day and National functions are celebrated
 - Teachers sponsor the fees expenses of students taking up professional courses to develop like MBBS, Engineering through CET.
- [Other points are enclosed in the Annexure-iii]

*Provide the details in annexure (annexure need to be numbered as (i, ii, iii))

7.4 Contribution to environmental awareness / protection

Campus Cleaning, Planting of trees

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Bus facility is provided from Kengeri, Since college is in the heart of the city there is no problem for commuting from other areas.
- He campus is provided for the police-meet for the Election booth, to conduct UPSC & KPSC examinations from the Karnataka Public Service Commission & also centre for Haj Committee examination.

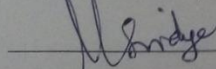
Threat

- The growth of establishing new colleges is the reason for the decreasing in strength Opportunity.

8. Plans of institution for next year

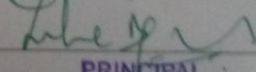
- Planning to organise Folk Programme in collaboration with Karnataka Janapada Parishat.
- Planning to organise International Conference from Commerce & Management department.
- Planning to start Coaching Centre for NET, KAS, IAS.

Name : Dr. M.S Vidya



Signature of the Coordinator, IQAC

Name : Prof. Zubeda Begum



PRINCIPAL

SHIBAS KHAN DEGREE COLLEGE FOR WOMEN

OTC Road Cross, Cubbonpet
BANGALORE - 560 002

Annexure I

CALENDER OF EVENTS -2016-17

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ANALYSIS OF THE FEEDBACK-IQAC 2016-17

The College provides more than just an education. It provides all facilities for students to become entrepreneurs & professional. Since its inception in 1974, it has tried to pursue excellence in everything whether it is academic or co-curricular activities.

STUDENTS FEEDBACK ANALYSIS :

Positive feedback is received from the students about the faculty & the College.

Students have expressed their happiness about teachers and college for the following reasons.

- For completion of the syllabus & scoring good results.
- They are happy with the facilities provided by the college like scholarship, Students' Welfare Fund (i.e. free food to deserving students, medical facilities, free note books, financial assistance by the senior teachers etc.,)
- Apart from academic books, library also provides general knowledge books, various information Books for preparing themselves for competitive exams like K.A.S, NET etc. It also provides various journals & magazines for updating the knowledge.
- Student-Teacher relationship is good, counselling is done by the Counsellor, grievances are effectively addressed, administrative staff is co-operative.
- Extra-curricular activities are encouraged.

Suggestion by Students :

- To improve sports & Canteen facilities.

PARENTS' FEEDBACK ANALYSIS :

The institution runs with minimum fee collection from students. Scholarships are provided to promote education to poor classes. Various services like free text books, food & medical aid are given to deserving students. Special attention is given to all the students individually.

Parents chose to admit their children to the College for the following reasons.

- Oldest college with approachable, qualified & experienced faculty providing quality teaching to the girls.
- Good Infrastructure, facility & student support system.
- Provides good counselling & career guidance programme.

- Sufficient Co-curricular & Extra-curricular activities to foster all round development of the students.
- A good number of parents themselves are alumni & wished their children to be educated by the same feelings.
- Transportation facility is provided as per the suggestion of the parents.

Suggestion by Parents

- Students should be allowed to carry mobile phones & to be used after college hours for their safety & intimate their parents.
- Canteen facility to be improved.
- Transport facility to be provided from all corners of the city.

ALUMNI FEEDBACK ANALYSIS

Feedback collected from alumni through questionnaire have been encouraging. Certain constructive points have surfaced through an analysis of the exercise.

All the alumni's gave unanimous credit to the college for :-

- Their present status in life.
- Development of leadership skills.
- Taking up responsibilities & facing challenges in the life.
- All of them asserted their qualification for being taught by experienced & dedicated faculty. And that the college went beyond being a educated institution. It was a training ground. We also invite alumni to deliver talk & inspire the present students.

Suggestion by Alumni :

- Transportation facility should be improved.
- To organise Inter-collegiate sports meet.
- Conduct Seminars with well-placed alumni as resource person.
- Allot an office room for Alumni Association.

PRESENTATION OF BEST PRACTICE

1. Title of the Practice : “Helping Hand”

2. Goal

The Institution was established with the main goal of providing education to socially, economically, educationally weak girl students in general and community girls in particular. The institution strongly believes that our educated women will definitely build a sustainable value based society and contribute to peace and harmony all over. Institution strives to see that the set goal will be implemented and achieved by extending “Helping Hand” in the form of fee concession, C.M.A Scholarship, assisting students to get Scholarships from Government, Organizations and NGO’s, free books, health checkups, counselling their personal as well as financial problems. Irrespective of caste, creed, language, religion etc., the institution works on the foundation of secularism.

3. The Context

Institution faces few challenges while implementing the best practice. In case of most of the families, both the parents are uneducated and they force their ward to discontinue education and go to job to support family. In these cases the determined institution convinces the parents to send their daughters to continue studies.

4. The Practice

The committed management and the institution start creating awareness about the importance of higher education to the student and the parents at the time of admission. Even the pass class and attempted. Students are given admission as our aim is to give education to everyone who approaches us. Admission is given to the course, sought by students/parents. In this context, we also try to highlight the course in demand, so that acquiring job will be easy.

ICT facility with adequate number of computers with wifi facility enables students to use the computers to improve their knowledge. This facility is provided totally free of cost, so that students need not spend outside.

The management is so generous and accommodative that it gives 2 years time for P.G students and 3 years time to clear the fees that too in instalments.

There is a separate scholarship committee which takes initiative in getting scholarship to all SC, ST, OBC from Government, Private organizations, C.M.A management & also faculty help the students by paying their fee, money for bus passes and also books.

Students Welfare Fund is created to provide food and medical assistance to the needy and deserving students.

I am proud to place on records that in a city like Bengaluru, where many institutions have commercial objectives, our institution exists to provide education with service motto.

5. Evidence of Success

Our institution is the most preferred one by parents and students because of good ambience, low fee, congenial and safe atmosphere for girl students, financial assistance in many ways [as said above] and quality education [reflected in results]. Annually two parents-teachers meetings are organized to know the feedback of parents, on basic facilities, ICT, Library, Quality education, which is substantiated in the interaction with the parents.

The result of the best practice indicates that students and parents are satisfied in all respects, efforts from Management, Principal and Staff are on and on to take the institution upto the expectation of all stakeholders.

6. Problems Encountered and Resources Required

In spite of the limited resources, our Management is running Primary, Middle and High Schools for both boys and girls and UG & PG Courses with the only aim of educating women. Previous peer teams expressed their appreciation to our management for doing such a commendable service to the society by educating women of low economical group.

7. Name of the Principal : Prof. Zubeda Begum

Name of the Institution : **Abbas Khan Degree College for Women**

City : **Bengaluru**, Pin Code : **560002**

Accredited Status : **B Grade**

Work Phone : **22125007**, Mobile : **9845159968**

Website : **abbaskhancollegeforwomen.org**