

ABBAS KHAN DEGREE COLLEGE FOR WOMEN

O.T.C Road Cross, Cubbonpet, B'lore-02

NAAC RE-ACCREDITED 'B' GRADE

Tel : 080-22210802 Fax : 22485061

(Under the Management of Central Muslim Association of Karnataka, Bangalore)



Annual Quality Assurance Report 2017-18 **of** **Internal Quality Assurance Cell**

To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

P.O BOX No. 1075, NAGARBHAVI, BANGALORE-560 072

KARNATAKA (INDIA)



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**ABBAS KHAN DEGREE COLLEGE FOR WOMEN
& POST GRADUATION CENTRE**

(Affiliated to Bangalore University)

Under the Management of Central Muslim Association of Karnataka, Bangalore.
Hameed Shah Compound, O.T.C. Road Cross, Cubbonpet, Bangalore - 560 002.
E-mail : akcw1974@gmail.com, Website : www.abbaskhancollegeforwomen.org

Prof. Zubeda Begum, M.Com., M.Phil. (Ph.D.)

Principal
Office : 22125007

Off. : 22210802

Fax : 22118061

Email : zubedabegum21@yahoo.com

Ref NO/CMA/AKCW/CMA/211/2018-19

Date...16/11/2018...

The Director,
National Assessment and Accreditation Council,
B.U Box NO: 1075, Nagarbhavi,
Bangalore-560032,
Karnataka, India.

Sir/Madam,

Sub: Submission of the Post accredited "The Annual Quality Assurance Report" (AQAR) for the year 2017-18 of the IQAC of the College -Reg.,

With reference to the subject cited above we are submitting "The Annual Quality Assurance Report" of IQAC for the academic year 2017-18. The College started the Quality Advisory Committee and Internal Quality Assurance Cell after the Re-accreditation and Assessment by the NAAC Peer Team on 23rd & 24th September 2011 to ensure Quality enhancement, sustenance & academic excellence in this institution.

This report is prepared by the cell to highlight the measures adopted to improve the quality of teaching, learning and research process and to achieve academic excellence. We have made sincere efforts in this direction of achieving excellence as per the recommendation of NAAC Peer Team.

This may kindly be acknowledged.

Thanking you,

Yours faithfully,

Principal

ABBAS KHAN DEGREE COLLEGE FOR WOMEN
OTC Road Cross, Cubbonpet
BANGALORE - 560 002

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

ABBAS KHAN COLLEGE FOR WOMEN

1.2 Address Line 1

O.T.C Road Cross

Address Line 2

Cubbonpet

City/Town

Bangalore City

State

Karnataka

Pin Code

560 002

Institution e-mail address

akcw1974@gmail.com

Contact Nos.

080-22210802

Name of the Head of the Institution:

PROF. ZUBEDA BEGUM

Tel. No. with STD Code:

080 - 22125007

Mobile:

9845159968

Name of the IQAC Co-ordinator:

Dr. M.S VIDYA

Mobile:

9845122074

IQAC e-mail address:

capuaqar@gmail.com

1.3 NAAC Track ID (*For ex. MHCOGN 18879*)

KACOGN11682

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

EC /57/RAR/14 Dated: 30/11/2011

1.5 Website address:

www.abbaskhancollegeforwomen.com

Web-link of the AQAR:

<http://www.naac.gov.in/AQAR.asp>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	76.3	2005	5
2	2 nd Cycle	B	2.92	2011	Nov.2016

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

30/09/2004

1.8 AQAR for the year (*for example 2010-11*)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*)

- AQAR : 2011-12 submitted to NAAC - 25/02/2013
- AQAR : 2012-13 submitted to NAAC – 11/11/2013
- AQAR : 2013-14 submitted to NAAC – 10/12/2014
- AQAR : 2014-15 submitted to NAAC - 23/12/2015
- AQAR : 2015-16 submitted to NAAC - 15/11/2016
- AQAR : 2016-17 submitted to NAAC – 23/08/2017

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

M.Com & M.A - Economics

1.12 Name of the Affiliating University (for the Colleges)

Bangalore University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.,

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text" value="---"/>
DST Star Scheme	<input type="text" value="---"/>	UGC-CE	<input type="text" value="---"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>	DST-FIST	<input type="text" value="---"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	Any other (<i>Specify</i>)	<input type="text" value="---"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="04"/>
2.3 No. of students	<input type="text" value="05"/>
2.4 No. of Management representatives	<input type="text" value="04"/>
2.5 No. of Alumni	<input type="text" value="05"/>
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="---"/>
2.9 Total No. of members	<input type="text" value="28"/>
2.10 No. of IQAC meetings held	<input type="text" value="16"/>

2.11 No. of meetings with various stakeholders :	No.	<input type="text" value="16"/>	Faculty	<input type="text" value="11"/>
	Non-Teaching Staff / Students	<input type="text" value="02"/>	Alumni	<input type="text" value="01"/>
			Others	<input type="text" value="02"/>

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops✓/Symposia organized by the IQAC

Total Nos. International National State Institution Level ☒

(ii) Themes

- Civil defence training programme
- On Seed Ball Culture, Sapling distribution and Best out of Waste.
- On ‘Gender Sensitization –Issues and challenges of Sexual Harassment’.
- On “Universal Values” by Social Activist.
- “Women Entrepreneurship-Issues and Challenges “ in collaboration with **AWAKE**, Bangalore.

2.14 Significant Activities and contributions made by IQAC

Inter-Class Literary and Cultural competitions, Faculty and Management funded **Mid-day Meal program** for needy students , Active Scholarship Committee, Parent-Teachers Meet, Alumni Meet, Training and Development programs, Extension activities such as Health Check-up, entering **MOU** with Indira Memorial School, initiative taken to establish **Herbal Garden**,to promote **Go-Green concept** use of minimum papers in the office, partially automating it by installing **ERP** software,creating awareness on **Carbon foot print, Add-on Certificate Course** in Communicative English at Language Lab, One day visit to **Bio-Centre**, another **MOU** with **AWAKE**,Bangalore to motivate the students to become Entrepreneurs,Food –Mela on Womens’ Day by the students under ‘Earn while you Learn’scheme,Urdu Calligraphy Class,Meditation programs were arranged,Apart from all these activities News letter ‘**ZEAL**’ was also published.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>FUTURE ACTION PLAN :</p> <p>The Management and Staff of the College are striving hard to educate the needy, economically and socially backward category female students. Their grievances and difficulties will be looked into. PG courses have been introduced to empower the girl students. Initiatives were taken to start BCA course.</p> <p>“EDUCATION OF ONE FEMALE CHILD EDUCATES THE FAMILY” is our belief.</p> <p>Educating them and preparing them to face the situations ahead in future with confidence and knowledge is our future plan. Introducing the modern method of teaching on par with other institutions is also our ambitions. Teachers are trained to use Smart Boards while teaching to students. Every class is equipped with L.C.D additional computer lab is started with 20 Computers of latest configuration. “Spoken English classes are conducted to improve communicative skill of students”. More students are allowed to use language lab. In all management is striving hand to impart quality education to make the college a centre of excellence. College provides all the required help to teachers pursuing Ph.D & Minor Research Projects. Management is motivating & encouraging teachers & providing help to pursue research work, also to publish books & present papers in Conferences.</p>	<p>Tally Programme, Communicative English Course, Students Welfare Fund.</p> <p>BCA course have been introduced to empower them and make them Technology oriented.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Calender of Events - Enclosed

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	04	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	01	--	01	--
Others	--	--	--	--
Total	07	--	01	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS[✓]/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06 B.A., B.Sc., B.Com., & B.B.A M.Com, M.A-Economics
Trimester	--
Annual	--

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

‘Yes’ according to Bangalore University, CBCS System. Industry related subjects like IFRS, GST, Life Skill & Personality Development etc., have been introduced by the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

‘No’

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
03	01	02	--	--

2.2 No. of permanent faculty with Ph.D.

01

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others (Temporary)		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	1	--	--	3	--	3--	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

11

16

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	01	01
Workshops	--	--	04
Conferences	01	02	--
Presented papers	01	02	01
Resource Persons	--	--	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Class, Optra System facility is provided, Group discussions are held regularly. Computers with internet facilities and photocopier is installed in the library. Computers are provided to all the Departments. Both the students and the teaching faculty have been able to update themselves with the latest information. Projector, Smart Boards are provided for presentations of Projects and Seminars. Students are taught 'Tally Programme' which adds to their qualification in the future. Teachers and students make power point presentations. Separate Computer lab & Library for P.G Students is maintained. Add on Course In Communicative English is conducted. Various Cells on different themes are existing which carries out lot of innovative programmes. Online journals, Infilnet, Audio-Visual Aids are also provided in the Library. Braille instruments and Scribes' facilities are available for Divyang students.

2.7 Total No. of actual teaching days during this academic year 185

-Nil-

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

6	--	--
---	----	----

2.10 Average percentage of attendance of students 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I- Class %	II-Class %	III-Class %	Pass %
B.Com	173	91	39	01	0	75.72%
B.A	58	26	20	0	0	79.31%
B.B.A	48	23	09	0	0	66.66%
M.Com	53	22	21	0	0	90.56%
M.A	07	06	0	0	0	85.71%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Frequent meetings of IQAC with staff.
- Reviewing the performance of the students.
- Result analysis reported to management & teachers.
- Conduct of activities as per calendar of Events.
- Encourage teachers to attend seminars, conferences, FDP.
- Faculty is encouraged to present papers and also participate as Resource persons.
- Mentor-Mentee system is followed.
- Bridge Course is conducted for Freshers'.
- AAA is done to evaluate each Department and Faculty.
- Preparatory Examinations and Unit Tests are conducted regularly.
- Remedial Classes are conducted for slow learners.
- Peer-Teaching and Peer –Learning are encouraged

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	1
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	--
Others	<ul style="list-style-type: none"> • Lecture program on IPR • Workshop on using Optra system • One Day Workshop on Training the Counsellors by Trained Counsellor • Training for Competitive Exams

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	14	--	11
Technical Staff	--	--	--	4

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The physical and social spectrum has innumerable facts to be explored and explained. Promoting committed research scholars and encouraging research culture is the primary concern of institutions of higher learning. Our college has taken several steps to intensify research zeal amongst students and teachers by enhancing infrastructural facilities, subscription to journals, provision of free access to internet, E-journals, Infilibnet etc.,

There is no separate Research Centre as such, but the faculty members are encouraged to do research, present papers in the Conferences, Seminars and publish them in the Journals and Books by the Management, Principal and Senior faculty. As a result of this, many teachers have ventured into M.Phil & Ph.D Programmes from various universities. They also motivate teachers to undertake minor & major research projects & encourage teachers to participate & organise Seminars, Conferences, Workshops and Lecture programs.

Our institution is highly committed to promote faculty participation in research but the management being a charitable minority organisation, financial help is extended only to the faculty who are at the final stage of Research. Also the institution has facilitated the following:

- Faculties are entitled for travel grants & incidental expenses for participating in seminars and conferences.
- Faculties are encouraged to undertake research on part-time basis and are given academic flexibility to involve themselves in research activities after class hours. The time table adjustments are also made to make the faculty free to go out data collection.
- The institution extends laboratory, library & internet facilities to Researchers.
- The committee encourages faculty to visit IIM library, ISEC, FKCCI, British library etc., for reference.
- The faculty is also encouraged to associate with other institutions and industries for availing research facilities.

3.2 Details regarding major projects : Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	--	--
Non-Peer Review Journals	--	--	--
e-Journals	02	--	--
Conference proceedings	--	02	--

Some of the teachers' articles have been published in the recognised magazines, as part of the Research

- Dr.M.S Vidya, Associate Professor & HOD of Kannada, has written an article about theatre in the magazine **Kannada Adhyana** published by Kannada Adhyapakara Okkuta ,Bangalore University.
- Prof.Sabiha Zubair Khan,Vice –Principal and H.O.D,Urdu, has published Literary articles in three newspapers and two articles in National Urdu magazines ‘Saughat ‘ and ‘Tarkash’ from New Delhi & Kolkatta.

National :

- Ms. Asma Fathima, H.O.D, English, has written article on ‘Multicultural Identity in the characters of Bones of Grace by Tahmima Anam. ISBN-978-93-5268-943-09.
- Ms. Noor Ayesha, H.O.D,Computer Science, has presented a paper Title “Implementation of data mining tools and techniques in software engineering source in National conference at Govt sciene College.
- Ms. Noor Ayesha, H.O.D, Computer Science, has presented a paper Title “Using data mining techniques for analysis and prediction in Agricultural data” at Surana College and published in ISCA Bangalore chapter

INTERNATIONAL :

- Ms. Asma Fathima H.O.D , English , has published two articles in’ International Journal of Recent Research in Social Sciences and Humanities’ in OCT-NOV, 2017 issue.ISSN-2349-9753.
- She has also published in International Peer Reviewed Journal by name Veda’s Journal of English Language and Literature in 2018.ISSN-2349-9753.
- Ms. Noor Ayesha,H.O.D,Computer Science, has presented a paper Title “ application of data mining techniques in software defect prediction” and published in International journal of Computing science and information technology 2018.

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of Books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from : Nil

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy **3.11 No. of conferences organized by the Institution : Nil**

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	Nil				

3.12 No. of faculty served as experts, chairpersons or resource persons **3.13 No. of collaborations** International National Any other **3.14 No. of linkages created during this year** **3.15 Total budget for research for current year in lakhs :**

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

**3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year**

Total	International	National	State	University	Dist	College
--	--	--	-	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<table border="1"><tr><td>---</td></tr></table>	---	SRF	<table border="1"><tr><td>--</td></tr></table>	--	Project Fellows	<table border="1"><tr><td>--</td></tr></table>	--	Any other	<table border="1"><tr><td>--</td></tr></table>	--

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3.21 No. of students Participated in NSS events:

University level	<table border="1"><tr><td>05</td></tr></table>	05	State level	<table border="1"><tr><td>---</td></tr></table>	---
05					

National level	<table border="1"><tr><td>---</td></tr></table>	---	International level	<table border="1"><tr><td>---</td></tr></table>	---

3.22 No. of students participated in NCC events:

University level	<table border="1"><tr><td>---</td></tr></table>	---	State level	<table border="1"><tr><td>---</td></tr></table>	---

National level	<table border="1"><tr><td>---</td></tr></table>	---	International level	<table border="1"><tr><td>---</td></tr></table>	---

3.23 No. of Awards won in NSS:

University level	<table border="1"><tr><td>---</td></tr></table>	---	State level	<table border="1"><tr><td>---</td></tr></table>	---

National level	<table border="1"><tr><td>---</td></tr></table>	---	International level	<table border="1"><tr><td>---</td></tr></table>	---

3.24 No. of Awards won in NCC:

University level	<table border="1"><tr><td>---</td></tr></table>	---	State level	<table border="1"><tr><td>---</td></tr></table>	---

National level	<table border="1"><tr><td>---</td></tr></table>	---	International level	<table border="1"><tr><td>---</td></tr></table>	---

3.25 No. of Extension activities organized

University forum	<table border="1"><tr><td>✓</td></tr></table>	✓	College forum	<table border="1"><tr><td>✓</td></tr></table>	✓			
✓								
✓								
NCC	<table border="1"><tr><td>---</td></tr></table>	---	NSS	<table border="1"><tr><td>16</td></tr></table>	16	Any other	<table border="1"><tr><td>---</td></tr></table>	---

16								

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Inauguration of NSS activities and Youth Red Cross was organized on 25th Sept 2017 at 2:30 pm in the conference hall of the college. **Nadoja Saalumrada Thimmaka** was invited as the Chief Guest. Prof. R. Srinivasa, NSS Co-ordinator, Bangalore University, President of Youth Red Cross were also present. On this occasion our College became the member of YRC.
- On 26th Sept 2017, **SWACHATA HI SEVA** programme was undertaken, as per circular issued from Bangalore University.

- On 9th October 2017, Personality Development Programme was organized in association with Hindustan UniLever Limited with Rexona Confidence Academy.
- Drinking water tank cleaning and repair service initiative was taken up by NSS unit in collaboration with Bandhavya and Vana Belaku on 2nd Feb 2018.
- On 6th Feb 2018, as a part of Health Awareness programme **Anapanasathi meditation** was organized.
- On 9th Feb 2018, **E-Waste awareness campaign** was conducted in SP road, Bangalore where in 30 NSS volunteers participated actively by distributing handbills to every computer Peripheral shop. E-Waste was collected from the shops and was further sent for recycling.
- 22nd Feb 2018, **Waste Management awareness** programme was organized by three committees namely NSS Unit, Bandhavya and Vana Belaku. NSS volunteers enthusiastically participated by circulating handbills along with sapling distribution to the community residents.
- On 28th Feb 2018, An **Environmental Awareness Programme** was organized by Vana Belaku, NSS Unit and Bandhavya team, with beautiful green and red badges as Eco-Warriors with full of energy and enthusiasm. Seed Ball culture was explained and demonstrated to the students. Best out of waste was also briefed.
- **Socio- Economic Survey** conducted at slums of Mysore road near Vinayaka on 9th March 2018. NSS programme officer, Vana Belaku, Bandhavya team and NSS volunteers took active part in conduct of the survey and data collection through questionnaires.
- On 17th March 2018, a Lecture programme on **Human Rights** was organized.
- On 21st March 2018, a one day workshop on **Gender Sensitization** was organized.
- On 28th March 2018, **Free Health Checkup and First Aid training** was organized for 200 people by NSS Unit, Bandhavya, Youth Red Cross , Eco club and Vana Belaku. Neighborhood residents, management members, teaching, non-teaching staff and students of UG & PG took active part in the health checkup.
- On 31st March 2018, an orphanage visit was arranged to **Bosco Mane** in Chamarajpet, Bangalore. NSS volunteers and other students took part and conducted games and activities to the children there. Necessary items were also distributed to the needy children.
- Participated in rally on '**AM I Next**' organised by St. Joseph college on 9/4/2018 regarding protest against Rape and safeguarding Girls.
- Initiative was taken for **Rain Water Harvesting project** and setting up of **Herbal Garden** in the college premises.
- **Earth hour** was initiated to conserve electric energy by switching of the electric power for more an hour in the Campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	0.55 acres	--	--	--
Class rooms	15	--	--	--
Laboratories	5	--	--	--
Seminar Halls	2	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	LAN, Optical Fibre Broad Band Connection.	Management	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	Rs.60,000/-	Management	--
Others	--	Herbal Garden, Rest Room, LED Bulbs	Management	--

4.2 Computerization of administration and library

Library Automation through LIBSOFT Software and Admission process through ERP Software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	23110	11,63,209	99	16,707	23,209	11,79,916
Reference Books	8065	5,20,131	62	13,111	8127	5,33,242
e-Books	--	--	--	--	--	--
Journals	544	3,99,234	16	46,068	560	4,45,302
e-Journals	--	--	4	14,901	4	14,901
Digital Database	LIBSOFT, Version 9.80					
CD & Video	115	27,450	--	---	115	27,450
Others (specify)	Inflibnet, Internet facility, Xerox Machine, Wifi facility, Lamination Machine, DVD, Audio-Visual Aids.					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	02	08	01	01	05	33	07
Added	--	--	--	--	--	--	--	--
Total	45	02	08	01	01	05	33	07

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Training to Office Staff-ERP, OPTRA Training for Faculty

4.6 Amount spent on maintenance in lakhs :

i) ICT

60,000/-

ii) Campus Infrastructure and facilities

iii) Equipments

LAN, Optical Fibre, LED bulbs.

iv) Others

Herbal Garden, Rain Water Harvesting

Total :

Rs.1,10,000 /-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students Welfare Fund
- Scholarships to the deserving candidates
- Career Counselling through Career Guidance Programme
- Personal Counselling
- Grievance Redressal Cell- Parihar
- Suraksha Cell
- Anti Ragging Cell
- Research Publication Activities
- Help Line Numbers are created for the Prevention Of Sexual Harassment, Anti Ragging , Grievance Redressal Cell
- Various Cells conduct different programs for the students benefit.

5.2 Efforts made by the institution for tracking the progression

Students' Performance Evaluation through test marks, Evaluation of Assignment, Parents' Teachers' Meet, Feedback System, Mentor-Mentee, Peer-Teaching and Learning.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
354	61	--	--

(b) No. of students outside the state

00

(c) No. of international students

Men	No	%	Women	No	%
	--	--		415	100

UG - Last Year						UG - This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1	11	0	391	--	403	7	2	0	345	0	354
P.G - Last Year						P.G - This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4	6	1	42	--	53	0	10	0	51	0	61

Demand ratio

1:1

Dropout %

10%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training and Development Cell is active in conducting Coaching Classes for Competitive exams and Career Guidance Programs

No. of students beneficiaries

133

5.5 No. of students qualified in these examinations

NET	<div>---</div>	SET/SLET	<div>1</div>	GATE	<div>---</div>	CAT
IAS/IPS etc	<div>---</div>	State PSC	<div>---</div>	UPSC	<div>---</div>	Others <div>---</div>

5.6 Details of student counselling and career guidance.

STUDENTS COUNCELLING

Student's Counselling Cell- **SAKHI** is active in the College. The Counsellor takes care of the students problems related to Personal, Financial, Marital and psychological well-being. Coding system is followed for each client to maintain the confidentiality. Counsellors attend various Training sessions organised by different Counselling organisations.

CAREER GUIDANCE - Report 2017-18

Hindustan Uni-Lever Limited: Rexona Confident Academy

On **9/10/2017** Pehchan Training & Development Cell organized a career guidance programme for all the final year degree students. Ms.Namratha addressed the students & spoke about the various opportunities and skilled require to grab the same in today's competitive market. She also gave a Power Point presentation on confidence building and interview skills. This helps the students to enhance their confidence level personality. Certificates were issued to the students after the program.

Educesta Global Services Pvt Ltd:

On **13/10/2017** Pehchan Training & Development Cell organized a career guidance programme. The speaker was Mr.Mohammed Azeemulla Bloggar from Educesta initiated the session on the topic Blog, Blogging and wide career opportunities available to the creative writers. The interactive session briefed the students on how they can update website or webpage.

ANC; Anail Nair Classes

On **25/10/2017** Pehchan Training & Development Cell organized a career guidance programme. The Resource person M.Anil Nair Aptitude trainer delivered a talk on aptitude building and reasoning skills. The aim of the programme was to prepare the students to face competitive exams and interviews. All the students took paart & were benifited with the informative session.

Urdu Calligraphy Classes:

On **25/02/2018** Pehchan Training & Development Cell arranged a career guidance programme Jointly with Prerana. Mrs..Khuraisia an expert Urdu Calligraphy began the session by giving introduction to Urdu Calligraphy. She inform the students that urdu calligraphy centre was started in the year 1981 having a opportunity to learn urdu language and urdu calligraphy. At the end of the session students were happy to learn some techniques of writing urdu.

AWAKE: One Day Work Shop on Women Entrepreneurship Issues & Challenges

On **09/04/2018** Pehchan Training & Development Cell arranged a career guidance programme Jointly with Prerana. The programme was initiated by Mrs. Jagdeshwari, Board of Director Chairperson Madam inspired the students and motivate with her inspirational talk by her journey of life from a simple house wife to being an entrepreneur. Second speaker was Mr.Sadashiva S he spoke about office management and maintenance and financial technique. The last speaker was Mr.Mr.N.Ramesh.He motivated the students to have confidence attitude which is one of the very important skill to become entrepreneur.

No. of students benefitted

60

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	25	11	80%

5.8 Details of gender sensitization programmes

1. Helpline was created to deal with problems relating to Sexual harassment – (AKCWGRIR)-8277892008.
2. Tie-up with Taekown-do-martial Arts, professional trainer to teach self defensive techniques to the students relating to sexual harassment (was reviewed for further duration)
3. Lecture programme on CIVIL defence held on 19/2/2018 by Mr. Amit Singh Sehgal, deputy chief warden.
4. One day workshop on the topic “Gender sensitization issues and challenges of sexual harassment was conducted on 21/3/2018 by Prof. kanakalakshmi, visiting faculty Department of society BUB.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	16	32,000/-
Financial support from government	393	20,97,531/-
Financial support from other sources	53	2,56,550/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives : NIL

Fairs : State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- To keep the environment clean, **Saplings** were planted by the students in the College Campus.
- On 26th Sept 2017, **SWACHATA HI SEVA** programme was undertaken, as per circular issued from Bangalore University
- On 9th Feb 2018, **E-Waste awareness campaign** was conducted in SP road, Bangalore where in 30 NSS volunteers participated actively by distributing handbills to every computer Peripheral shop. E-Waste was collected from the shops and was further sent for recycling.
- 22nd Feb 2018, **Waste Management awareness** programme was organized by three committees namely NSS Unit, Bandhavya and Vana-Belaku. NSS volunteers enthusiastically participated by circulating handbills along with sapling distribution to the community residents.
- **Socio- Economic Survey** conducted at slums of Mysore road near Vinayaka on 9th March 2018. NSS programme officer, Vana-Belaku, Bandhavya team and NSS volunteers took active part in conduct of the survey and data collection through questionnaires.
- On 28th March 2018, free **Health Check-up and First Aid training** was organized for 200 people by NSS Unit, Bandhavya, Youth Red Cross, Eco club and Vana-Belaku. Neighbourhood residents, management members, teaching, non-teaching staff and students of UG & PG took active part in the health check-up.
- On 31st March 2018, an **Orphanage visit** was arranged to **Bosco Mane** in Chamarajpet, Bangalore. NSS volunteers and other students took part and conducted games and activities to the children there. Necessary items were also distributed to the needy children.
- Participated in Walkathon on '**AM I Next**' organised by St. Joseph college on 9/4/2018.

5.13 Major grievances of students (if any) redressed:

1. The process of submitting incomplete study certificate by the students to the KMDC educational loan was streamlined.
 2. Refurnishing of College Bank account details for sanctioning of KMDC educational loan was also streamlined.
 3. Delay in receiving marks cards was informed to Superintendent to take initiative in the settlement of the process.
 4. Guidance was given to the students on the procedure for applying for revaluation.
- Academic related problems.**
5. Complaint was received against incompleteness of GST Syllabus which was redressed.
 6. Assistance was provided for Divyang students.
 7. Initiative was taken to start BCA course.
 8. Computer and projector related issues were resolved.
 9. Mentor mentee system is followed in which individual attention is given to the slow learners for their progress.
- Other initiatives**
10. LED bulbs were installed to save the electrical energy.
 11. Water filters are serviced and maintained regularly.
 12. Bus facility is provided by the management.
 13. Free note books are provided to the deserving candidate.
 14. Mid day meal and medicines are provided to the needy students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

The insignia of our college denotes,
*"ENTRY INTO THE LIGHT OF KNOWLEDGE
FROM THE DARKNESS OF IGNORANCE"*

The Vision of the Institution is to create Educated, Efficient, Talented, Creative, Constructive and Useful Citizens, in particular the Young Women, who can protect our Social, Cultural, Educational and National Values, who can build a Strong Nation and contribute to Peace and Harmony all over.

MISSION

We carry out our mission through,
Encouraging and developing value-added education
Empowering women through education
Developing moral values
Developing scientific temperament
Promoting self-esteem and self-confidence
Inculcating national solidarity, patriotism and secular attitude
Developing entrepreneurial qualities and self-reliance
Developing human values, love for peace and order.

GOALS OF THE INSTITUTION

Educating the family by educating a girl.
To focus on the development of girls from weaker sections.
To develop technical competence for enhancing employability.
To promote Research Culture.

To sensitize students about their responsibility towards community in particular and society at large

6.2 Does the Institution has a management Information System

Admission process is done through ERP software. The Institution has MIS in place to select, collect, align, & integrate data & information on the academic & administrative aspects. It is a constructive attempt by the institution. All aspects regarding the office accounts, service records of the faculty, students admission records with socio-economic status of the students, university approvals, policy decision, proceedings of the governing council, calendar of events, register number records etc., are maintained aligned and integrated in the MIS system of the college. This information is readily available whenever required.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The college is affiliated to Bangalore University additional subject has been introduced about Indian Constitution, Computer application, Environmental studies, Science & Society & Civic sense etc., as per Bangalore University guide lines.
- Bridge course, Mentor mentee system, AAA, Feed back process are followed regularly.
- Teachers attend Workshops, Conferences, Seminars, related to their subjects to update their knowledge. Faculty members have attended Conferences, Seminars where valuable information and experiences could be shared and become competent and well informed about the latest methodologies and concepts to teach the students with the help of Computers, Internet and LCD Presentations.
- They also present papers and participate as resource persons at State/National/International Conference/Seminars etc
- Many teachers are involved in research activities. They also write books and articles in journals of International reports. Many of the faculty members are BOS and BOE members for Bangalore University and other Autonomous Colleges.
- Some of the teachers are also involved in co-curricular activities like authoring books & articles on great personalities, theatre & also publishing poetry.

6.3.2 Teaching and Learning

Teaching methods adopted are learner Centric Programmes, introduced depending upon the abilities of the students & requirement of content. Since majority of the students are from minority Muslim community, with very poor socio-economic conditions, traditional method of chalk & talk is followed. Various other teaching learning methods are also adopted by teachers such as Group discussions, Peer teaching assignment, public speaking, internet browsing, Class room seminars, skill development exercise project based learning & computer assisted learning. Projects are also prepared by BBA students on specific topics & report are presented on Industrial Visits. OHP, LCD presentation & aids like charts, newspaper cuttings, clips from magazines, Video screening of films are in use. Introduction of compute fundamentals, a compulsory paper, enable the students to gain practical knowledge in using M.S Word, PPT, Internet, Email etc., The language skills are imparted through activities and experimental learning. Language lab is used by the students for improving their Spoken English "Add-on course on communicative English is also conducted every year. Access to Infilbnet and E-resources in the Library enhances the teaching learning process.

6.3.3 Examination and Evaluation

Chapter wise tests and preparatory examinations are conducted every semester. The performance of the students is discussed with them, revision of the syllabus is done keeping the slow learners in mind. Remedial classes are taken for the slow learners. Evaluation marks are also sent to the parents. As per the CBCS scheme 30 marks of Internal assessment is awarded based on the tests, assignments and attendance.

6.3.4 Research and Development

- Teachers are sent to attend Workshops, Conferences, Faculty development programmes.
- Few teachers have enrolled themselves in Ph.D programmes. They are into the verge of submission of thesis. One of the faculty from Departement of Commerce and management has submitted Thesis in Bharathiar University Coimbatore.
- Many teachers are M.Phil degree holders.
- Few teachers have successfully completed PGDBA course.
- Teachers are also actively involved in publishing text books, research articles in both National& International Journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library is enriched with Infilbnet and E-journals, Audio Visual aids, Braille instruments, Internet facility, Lamination machine, CDs and DVDs and Photocopier.

6.3.6 Human Resource Management

- Teachers are deputed for self-development programmes like Refresher & Orientation, Seminars & Conferences by providing OOD facilities and reimbursement of delegation.
- The management with its limited resources and constraints always help the staff by giving festival advance, advance salary, personal loan, medical-aid etc.,
- IQAC with the principal monitors the welfare measures and keep the management informed about the needs and welfare of the staff.
- The retired faculty are invited to assist and guide whenever necessary.
- The retired teachers are appointed by the management in their respective departments to take care of the department and train the junior faculty.
- Some of the faculty are the members of professional bodies like Indian Accounting Association, Kannada Sahitya Parishath, Kannada Adhyapakana Okkuta, Karnataka Urdu Academy.
- Faculty is encouraged by the management to participate in the extra-curricular activities like anchoring the T.V programmes, acting in theatre, T.V & Radio.
- Few of the faculty members are awarded for their services and achievements in Teaching and in various fields.

6.3.7 Faculty and Staff recruitment

The members of the faculty are selected by taking into consideration, qualification as eligibility criterion. Through advertisement in the daily news papers candidates are called for the interview. Personal Interview with the management, Principal and the subject experts is conducted. The final selection is made on the basis of their performance in the demonstration classes. In the interview, we stress upon their competence & subject expertise. Women & alumni candidates are preferred.

6.3.8 Industry Interaction / Collaboration

- Students visited Bio-centre and also Nurseries.
- Students were taken to E-Hasiru.
- Guest lectures on different issues, themes, lectures on Career Development, Workshop for students either by the placement cell or by different Cells were arranged.

6.3.9 Admission of Students

415

6.4 Welfare schemes for

Teaching	Festival advance & Loans for Medical, Personal, Marriage are provided to teaching Staff , Ph.D allowance at the last stage of the research.
Non teaching	Festival advance & Loans for Medical, Personal, Marriage are provided to Non-teaching Staff
Students	<ul style="list-style-type: none">• Management and faculty funded Students' Welfare Fund is created to help them in need and also provide food daily and medicines for the deserving ones. Free note books are also sponsored.• Faculty members also help economically backward students through paying their fees and for textbooks.• To motivate students cash awards are given to the meritorious students and proficiency prizes are awarded to the 1st class & distinction holders from the management.• The candidates' photos are also published in the Daily solar newspaper.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

☒ Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	--	--	Yes	Principal and IQAC Co-ordinator
Administrative	Yes	Joint Director of Collegiate Education	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College is affiliated to Bangalore University; Semester exams are conducted twice a year as per university schedule. We insist on compulsory attendance, attendance for the class tests and submission of assignments. All this enhances their ability to face university examinations. Preparatory examinations are held before the final examinations to prepare them for the final examination. We also take Remedial classes for weak students. Revision Classes are conducted. Mentor mentee system is followed, Peer teaching and Peer learning is encouraged. Bridge course is conducted at the starting of the year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

Alumni Association meet is organised. Cultural events & games are conducted for the Alumni.
They help our present students in their placements.
Donations are given by the alumni for the development of the College.

6.12 Activities and support from the Parent – Teacher Association

Parents' Teacher Council meeting is conducted twice in a year.
Parents are encouraged to give suggestions & they are implemented.
They are also made the members of different Cells established in the College .

6.13 Development programmes for support staff

Sports activities are conducted for them. They also participate in academic programme.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Herbal Garden – Dhanvantri vana is established.
- Many saplings are planted for eco-friendly atmosphere.
- Initiative is taken for Rain water harvesting.
- As part of the G- Green Campus Concept, Office is partially automated to promote paperless office.
- LED bulbs are fixed in several classrooms to conserve electric energy.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Communicative English Course
- Students Tally Programme.
- Personality development programme.
- Computer assisted admin.
- Formation of committee involving students in decision making process
- Optra facility is provided.
- Dissemination of information through Central assemblies.
- To motivate students cash awards are given to the meritorious students and proficiency prizes are awarded to the 1st class & distinction holders from the management.
- The candidates' photos are also published in the Daily Salar newspaper.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

SL NO	PLAN OF ACTION	ACTION TAKEN	DATE
1.	Jalse-e-Siratunnabi	Milad-un- nabi was celebrated	15/07/2017
2.	Orientation programme for 1st year degree	Introduction Programme for 1st year Students of all Streams	20/07/2017
3.	Students Association Election	Students Association Election was held	29/07/2017
4.	Slogan writing competition by Suraksha cell	Slogan writing competition and the Topic was “To Prevent Sexual Harassment”	09/08/2017
5.	Independence Day	Independence Day was celebrated	15/08/2017
6.	Inauguration of Add-on course in communicative English	Inauguration of Add-on course in communicative English was organized and the Chief Guest was Prof. Stanley Miranda, HOD of English, East West College.	16/08/2017
7.	Projection of video related to Anti - Ragging by Anti-Ragging cell.	Show- casing of Video titled “A short film on college ragging in India “was projected	19/08/2017
8.	Projection of movie on women empowerment by Manini Cell	Dangal movie was shown	19/08/2017
9.	Parent-Teachers Meet	Parent-Teachers Meet was conducted	22/08/2017
10.	Inauguration of students Association	Inauguration of students Association by Janab Tanveer Sait Sahab, Hon’ble minister for Primary and Secondary Education, Karnataka and Felicitation of Dr.G.Subramanya retired Principal.	31/08/2017
11.	Teacher’s Day	Teachers Day was celebrated	06/09/2017
12.	Vana- Belaku(Eco club) Inter-class Essay competition	Vana-Belau(Eco club) Inter-class Essay competition was conducted and the Topic was “Mother Earth”	08/09/2017
13.	Vana- Belaku(Eco club) Inter-class Collage –making competition	Vana-Belau(Eco club) Inter-class Collage –making competition was conducted and the Topic was “Flood as a Natural Hazard”	09/09/2017
14.	Vana-Belaku(Eco club) Inter-class Exhibition	Vana-Belaku(Eco-club)Inter-class Exhibition was conducted and the Topic was “Environment”	15/09/2017
15.	Alumni meet by Sangama	Alumni meet was organized and the number of Alumnus were 62	16/09/2017

16.	Lecture programme by Dept. of Commerce and Management.	Intellectual Property rights –sub theme “patent act” was organized and the Speaker was S.I Syed Munawer, Advocate and Tax Consultant.	20/09/2017
17.	Inter-class competition by Cultural and literary club- Khushnuma	Inter-class competition in Hamad ,Naath, Patriotic songs, folk and Devotional songs in all Languages was conducted	22/09/2017
18.	Inauguration of NSS activities and YRC – Youth Red Cross by Bandhavya	Inauguration NSS activities and YRC was organized and the Guests were Nadoja Salumarada Timmakka , Environmentalist, Dr. Srinivas , Program Co-ordinator, State and National Awardee, Bangalore University, Dr. Ashok Kumar Shetty , General Secretary, Indian Red Cross Society, Bangalore, Karnataka	25/09/2017
19.	Career guidance programme	Career guidance programme was organised by the Department of Commerce and Management and the Speakers were Ms Namrata , from HUL and Mr. Uttam Sharma , Event Organizer, Karnataka.	09/10/2017
20.	Career guidance Programme by Pehchan Cell	Career guidance programme was organized and the Speakers were Isha , Academic Counselor in Educesta Global Service and Ms. Priya , Business Development Executive	13/10/2017
21.	Career guidance programme by Pehchan Cell	Career guidance programme was organized and the Speaker was Mr. Anil Nayyar , Chanukya(Trainer)	24/10/2017
22.	Essay writing competition by Manini Cell	Essay writing competition on “My vision –corruption free India” was conducted	03/11/2017
23.	Celebration of Birth Anniversary of Hazrath Tippu Sultan Shahid.	Inter-class Essay competition on Hazrath Tippu Sultan Shahid in different languages were conducted.	10/11/2017
24.	Celebration of Indian Constitution day by Manini cell	A Talk on “Human rights and Basic Rights”.	27/11/2017
25.	Meditation Program by Manini and Bandhavya Cells.	An Informative Programme on “ANAPANASATI” meditation was organized	05/12/2017
26.	Essay and Poster writing competitions by NSS unit On 150th Birth Anniversary of Swami	Essay and Poster writing competition was conducted on “Teachings and	

	Vivekananda	Slogans of Swami Vivekananda”	24/01/2018
27.	Republic Day	Republic Day was celebrated	26/01/2018
28.	Campus cleaning-Shramadhana activity.	Campus was cleaned by NSS volunteers and Eco-Warriors	08/02/2018
29.	E-waste management Awareness campaign by Vana-Belaku and Bandhavya cells	E-waste management Awareness campaign was organized	09/02/2018
30.	Calligraphy class was planned by Prerana Cell	One day Urdu Calligraphy class was attended by the Students	15/02/2018
31.	Career guidance programme by Pehchan Cell	Career guidance programme was organized and the Speaker was Mrs. Khuraisia , Expert in Urdu Calligraphy.	15/02/2018
32.	Poster making by Manini Cell	Poster making on “ Women empowerment ”	17/02/2018
33.	Awareness Program by Manini, Suraksha and Bandhavya cells.	Civil Defense Training program was organized and the Speaker was Mr.Amit Singh Seghal , Deputy Chief Warden, Civil Defense.	19/ 02 /2018
34.	Awareness programme by Vana-Belaku and Bandhavya cells	Awareness programme on “Solid waste management “ was conducted	22/02/2018
35.	Sapling Distribution from Vana-Belaku and Bandhavya cells	Saplings were distributed in the neighborhood of college	22/02/2018
36.	An Environmental Awareness programme by Vana-Belaku and Bandhavya cells	An Environmental Awareness Lecture programme by Syed Ghani Khan on Seedball culture, sapling plantation and Best out of waste	28/02/2018
37.	Workshop by Manini cell	One day workshop on “Gender Sensitization-Issues and Challenges of Sexual Harassment” in Collaboration with SURAKSHA cell.	21/03/2018
38.	Inter-class competitions for Outdoor and Indoor Games By Sports committee- Aspire	Inter-class competitions for Outdoor and Indoor Games were conducted.	22/03/2018 To 24/03/2018
39.	Kannada Habba by Kannada Dept.	Kannada Habba was celebrated on a large scale and the Chief Guest was Rizwan Nawab, Ex-ruling Party Member, BBMP, Bangalore.	27/03/2018
40.	Health check-up by NSS UNIT,YRC,and Bandhavya cell.	Health check-up Camp was organized for Students, Teachers & Management by Doctors of Dasappa Hospital	28/03/2018
41.	Community service projects- life changing experience by	Visited Orphanage “ BOSCO MANE ”,	31/03/2018

	Bandhavya and Vana-Belaku cells.	Chamarajpet, Bangalore.	
42.	Compliance of Anti-Ragging rules	Online Compliance was done by the Institution.	In The Month of March
43.	Lecture programme by Manini cell	Lecture on “ Universal values ” by Dr.Brinda Adage, Social activist , was organized from Chairman of Global concern India.	04/04/2018
44.	Workshop By Prerana, Manini, Bandhavya And Pechaan in collaboration with AWAKE , Bangalore.	Workshop on “Women Entrepreneurship-Issues and Challenges” - by Awake, Bangalore	09/04/2018
45.	Career guidance programme by Pehchan Cell	Career guidance programme was organized and the Speakers were Mrs. Jagdeshwari (Board of Director, Chairperson and training Program), Mr. Sadashiva.S (Training and Incubator coordinator), Mr.N Ramesh (A trainer and motivator, a recipient of “Mother Theresa Excellence” Award by International, Integrity peace and Friendship Society, Bangalore).	09/04/2018

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Maximum number of students are given financial assistance from teachers PVF organisation, Govt. Bodies & our esteemed management.
- Teachers Day, Health Awareness Programme are also conducted Kannada Habba, International Women’s Day and National functions are celebrated
- Teachers sponsor the fees expenses of students taking up professional courses to develop like MBBS, Engineering through CET.

[Other points are enclosed in the **Annexure-iii**]

***Provide the details in annexure (annexure need to be numbered as (i, ii,iii)**

7.4 Contribution to environmental awareness / protection

Campus Cleaning, Herbal Garden, Saplings distribution to the neighbourhood, creating awareness on Seed ball culture, Best out of waste.

7.5 Whether environmental audit was conducted? Yes ☐ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strength

- Bus facility is provided from Kengeri, since college is in the heart of the city there is no problem for commuting from other areas.
- The campus is provided for the police-meet for the Election booth, to conduct UPSC & KPSC examinations from the Karnataka Public Service Commission & also Centre for Haj Committee examination.

Threat

- The growth of establishing new colleges is the reason for the decreasing in strength Opportunity.

8. Plans of institution for next year

- ✓ Encouraging the faculty to apply for Minor Research Projects.
- ✓ Initiative is taken to start BCA course.
- ✓ Planning to start coaching centre for KAS, IAS and NET.
- ✓ Planning to organise a lecture program in collaboration with Sharana Sahitya Parishat.

Name: **Dr. M.S Vidya**

Signature of the Coordinator, IQAC

Name: **Prof. Zubeda Begum**

Signature of the ~~Chairperson~~ **PRINCIPAL**, IQAC

ABBAS KHAN DEGREE COLLEGE FOR WOMEN
OTC Road Cross, Cubbonpet
BANGALORE - 560 002

CALENDAR OF EVENTS 2017-18

SL NO	PLAN OF ACTION	ACTION TAKEN	DATE
1.	Jalse-e-Siratunnabi	Milad-un- nabi was celebrated	15/07/2017
2.	Orientation programme for 1st year degree	Introduction Programme for 1st year Students of all Streams	20/07/2017
3.	Students Association Election	Students Association Election was held	29/07/2017
4.	Slogan writing competition by Suraksha cell	Slogan writing competition and the Topic was “To Prevent Sexual Harassment”	09/08/2017
5.	Independence Day	Independence Day was celebrated	15/08/2017
6.	Inauguration of Add-on course in communicative English	Inauguration of Add-on course in communicative English was organized and the Chief Guest was Prof. Stanley Miranda, HOD of English, East West College.	16/08/2017
7.	Projection of video related to Anti - Ragging by Anti-Ragging cell.	Show- casing of Video titled “A short film on college ragging in India “was projected	19/08/2017
8.	Projection of movie on women empowerment by Manini Cell	Dangal movie was shown	19/08/2017
9.	Parent-Teachers Meet	Parent-Teachers Meet was conducted	22/08/2017
10.	Inauguration of students Association	Inauguration of students Association by Janab Tanveer Sait Sahab, Hon’ble minister for Primary and Secondary Education, Karnataka and Felicitation of Dr.G.Subramanya retired Principal.	31/08/2017
11.	Teacher’s Day	Teachers Day was celebrated	06/09/2017
12.	Vana- Belaku(Eco club) Inter-class Essay competition	Vana-Belau(Eco club) Inter-class Essay competition was conducted and the Topic was “Mother Earth”	08/09/2017
13.	Vana- Belaku(Eco club) Inter-class Collage –making competition	Vana-Belau(Eco club) Inter-class Collage –making competition was conducted and the Topic was “Flood as a Natural Hazard”	09/09/2017

14.	Vana-Belaku(Eco club) Inter-class Exhibition	Vana-Belaku(Eco-club)Inter-class Exhibition was conducted and the Topic was “Environment”	15/09/2017
15.	Alumni meet by Sangama	Alumni meet was organized and the number of Alumnus were 62	16/09/2017
16.	Lecture programme by Dept. of Commerce and Management.	Intellectual Property rights –sub theme “patent act” was organized and the Speaker was S.I Syed Munawer, Advocate and Tax Consultant.	20/09/2017
17.	Inter-class competition by Cultural and literary club- Khushnuma	Inter-class competition in Hamad ,Naath, Patriotic songs, folk and Devotional songs in all Languages was conducted	22/09/2017
18.	Inauguration of NSS activities and YRC – Youth Red Cross by Bandhavya	Inauguration NSS activities and YRC was organized and the Guests were Nadoja Salumarada Timmakka , Environmentalist, Dr. Srinivas , Program Co-ordinator, State and National Awardee, Bangalore University, Dr. Ashok Kumar Shetty , General Secretary, Indian Red Cross Society, Bangalore, Karnataka.	25/09/2017
19.	Career guidance programme	Career guidance programme was organised by the Department of Commerce and Management and the Speakers were Ms Namrata , from HUL and Mr. Uttam Sharma , Event Organizer, Karnataka.	09/10/2017
20.	Career guidance Programme by Pehchan Cell	Career guidance programme was organized and the Speakers were Isha , Academic Counselor in Educesta Global Service and Ms. Priya , Business Development Executive	13/10/2017
21.	Career guidance programme by Pehchan Cell	Career guidance programme was organized and the Speaker was Mr. Anil Nayar , Chanukya(Trainer)	24/10/2017

22.	Essay writing competition by Manini Cell	Essay writing competition on “My vision –corruption free India” was conducted	03/11/2017
23.	Celebration of Birth Anniversary of Hazrath Tippu Sultan Shahid.	Inter-class Essay competition on Hazrath Tippu Sultan Shahid in different languages were conducted.	10/11/2017
24.	Celebration of Indian Constitution day by Manini cell	A Talk on “Human rights and Basic Rights”.	27/11/2017
25.	Meditation Program by Manini and Bandhavya Cells.	An Informative Programme on “ANAPANASATI” meditation was organized	05/12/2017
26.	Essay and Poster writing competitions by NSS unit On 150th Birth Anniversary of Swami Vivekananda	Essay and Poster writing competition was conducted on “Teachings and Slogans of Swami Vivekananda”	24/01/2018
27.	Republic Day	Republic Day was celebrated	26/01/2018
28.	Campus cleaning-Shramadhana activity.	Campus was cleaned by NSS volunteers and Eco-Warriors	08/02/2018
29.	E-waste management Awareness campaign by Vana-Belaku and Bandhavya cells	E-waste management Awareness campaign was organized	09/02/2018
30.	Calligraphy class was planned by Prerana Cell	One day Urdu Calligraphy class was attended by the Students	15/02/2018
31.	Career guidance programme by Pehchan Cell	Career guidance programme was organized and the Speaker was Mrs. Khuraisia , Expert in Urdu Calligraphy.	15/02/2018
32.	Poster making by Manini Cell	Poster making on “ Women empowerment ”	17/02/2018
33.	Awareness Program by Manini, Suraksha and Bandhavya cells.	Civil Defense Training program was organized and the Speaker was Mr.Amit Singh Seghal , Deputy Chief Warden, Civil Defense.	19/ 02 /2018
34.	Awareness programme by Vana-Belaku and Bandhavya cells	Awareness programme on “Solid waste management “ was	22/02/2018

		conducted	
35.	Sapling Distribution from Vana-Belaku and Bandhavya cells	Saplings were distributed in the neighborhood of college	22/02/2018
36.	An Environmental Awareness programme by Vana-Belaku and Bandhavya cells	An Environmental Awareness Lecture programme by Syed Ghani Khan on Seedball culture, sapling plantation and Best out of waste	28/02/2018
37.	Workshop by Manini cell	One day workshop on “Gender Sensitization-Issues and Challenges of Sexual Harassment” in Collaboration with SURAKSHA cell.	21/03/2018
38.	Inter-class competitions for Outdoor and Indoor Games By Sports committee- Aspire	Inter-class competitions for Outdoor and Indoor Games were conducted.	22/03/2018 To 24/03/2018
39.	Kannada Habba by Kannada Dept.	Kannada Habba was celebrated on a large scale and the Chief Guest was Rizwan Nawab, Ex-ruling Party Member, BBMP, Bangalore.	27/03/2018
40.	Health check-up by NSS UNIT,YRC,and Bandhavya cell.	Health check-up Camp was organized for Students, Teachers & Management by Doctors of Dasappa Hospital	28/03/2018
41.	Community service projects- life changing experience by Bandhavya and Vana-Belaku cells.	Visited Orphanage “ BOSCO MANE ”, Chamarajpet, Bangalore.	31/03/2018
42.	Compliance of Anti-Ragging rules	Online Compliance was done by the Institution.	In The Month of March
43.	Lecture programme by Manini cell	Lecture on “ Universal values ” by Dr.Brinda Adage, Social activist , was organized from Chairman of Global concern India.	04/04/2018
44.	Workshop By Prerana, Manini, Bandhavya And Pechaan in	Workshop on “Women Entrepreneurship-Issues and	09/04/2018

	collaboration with AWAKE, Bangalore.	Challenges” - by Awake, Bangalore	
45.	Career guidance programme by Pehchan Cell	<p>Career guidance programme was organized and the Speakers were Mrs. Jagdeshwari (Board of Director, Chairperson and training Program),</p> <p>Mr. Sadashiva.S (Training and Incubator coordinator),</p> <p>Mr.N Ramesh (A trainer and motivator, a recipient of “Mother Theresa Excellence” Award by International, Integrity peace and Friendship Society, Bangalore).</p>	09/04/2018

FEEDBACK REPORT

Report on Analysis of feedback regarding curriculum recruit from various stakeholders.

1. STUDENTS FEEDBACK ON CURRICULUM

- ❖ Majority of the students feel that syllabus is challenging & only a small proportion of students say that it is inadequate.
- ❖ We can Interpret that majority students find the syllabus is challenging, hence they have opted the course.
- ❖ Complete syllabus is taught in the class, they only need to study in a planned way, they need not go for outside coaching.
- ❖ Internal Evaluation System was very much appreciated by the students. And college has the best Internal Evaluation System.
- ❖ Majority of students participate in all the Extra-Curricular activities. This shows that the teachers encourage & motivate students to participate & this has helped the student's overall personality development.
- ❖ Teachers are focussed on overall development of students hence importance is given to extra-curricular activities.
- ❖ Overall students are happy with the curriculum.

Action Taken :

- ❖ As majority of students expressed syllabus is challenging, Aids to teaching were adopted @AKCW such as ICT, Bridge Course & Mentor-Mentee programme.
- ❖ Some difficult subjects were not completed on time hence the teachers were instructed to complete & do the revision also.

2. TEACHERS FEEDBACK ON CURRICULUM

Majority of the teachers feel that curriculum is suitable, need based, well defined & clear enough books are available in library.

- ❖ Environment is conducive to teaching & learning.
- ❖ Prescribed books are updated & it has increased their knowledge.
- ❖ They also feel that they have to freedom to adopt new techniques of teaching, learning & assessment of students.

- ❖ Majority of teachers strongly agree to the above parameters only small percentage disagree.

To summarise majority of the teachers are happy & satisfied with the curriculum prescribed by Bangalore University as they revise it once in 4 years as per the requirements of Market.

Action Taken :

- ❖ To put curriculum in to practice effectively, teachers are instructed to organise Intra-Class activities base upon the concepts & topics of required subjects.
- ❖ BOS were requested to put a word to University Authority to organise the One day workshops on newly introduced subjects. (Especially Practical)
- ❖ Office representatives were send to get clarity on CBCS scheme.

3. PARENTS' FEEDBACK ON CURRICULUM

- ❖ Parents are happy about the course in which their ward is studying & may be their rating is based on the results.
- ❖ It is analysed that majority of the parents feel the course of their ward is very good. It is inferred that majority of the parents are happy & satisfied about the course of their ward. This is because of the performance i.e., results of their ward in the examinations & also their overall personality development, their knowledge enrichment leadership qualities & moral values that they have developed during their stay in the college.

Action Taken :

- ❖ Parents' requested for personalised teaching, so the institution took initiative of Mentor-Mentee Programme, Bridge Course & Peer teaching.
- ❖ Majority of Parents requested for remedial classes for complete subjects, hence classes were arranged.

Parents requested to make the library facility available during exam time. Department library was arranged to send especially during exam

ANNEXURE III
PRESENTATION OF BEST PRACTICE

1. Title of the Practice : “Helping Hand”

2. Goal

The Institution was established with the main goal of providing education to socially, economically, educationally weak girl students in general and girls from Muslim community in particular. The institution strongly believes that educated women will definitely build a sustainable value based society and contribute to peace and harmony all over. Institution strives to see that the set goal will be implemented and achieved by extending “Helping Hand” in the form of fee concession, C.M.A Scholarship, assisting students to get Scholarships from Government, Organizations and NGO’s, free books, health checkups, counselling their personal as well as financial problems. Irrespective of caste, creed, language, religion etc., the institution works on the foundation of secularism.

3. The Context

The Institution was established with a vision of empowering the downtrodden girls’ community. It faces few challenges while implementing the best practice as most of the parents are uneducated and they force their ward to discontinue education. In these cases the determined institution convinces the parents to send their daughters to continue studies.

4. The Practice

The committed management and the institution start creating awareness about the importance of higher education to the parents at the time of admission. Even the students with low percentage are given admission as our aim is to give education to everyone. Admission is given to the course, sought by students/parents. In this context, we try to highlight the course in demand, so that acquiring job will be easy.

Most of the classrooms are equipped with ICT & wi-fi facility which enables students to improve their knowledge.

The management is so generous and accommodative that it gives 2 years time for P.G students and 3 years time to clear the fees that too in instalments.

There is a separate scholarship committee which takes initiative in getting scholarship to all SC, ST, and OBC from Government, Private organizations, C.M.A management & also faculty help the students by paying their fee, money for bus passes and also books.

Students Welfare Fund is created to provide food and medical assistance to the needy and deserving students.

I am proud to place on records that in a city like Bengaluru, where many institutions have commercial objectives, our institution exists to provide education with service motto.

5. Evidence of Success

Our institution is the most preferred one by parents and students because of good ambience, low fee, congenial and safe atmosphere for girl students, financial assistance in many ways [as said above] and quality education [reflected in results]. Annually two parents-teachers meetings are organized to know the feedback of parents, on basic facilities, ICT, Library, Quality education, which is substantiated in the interaction with the parents.

The result of the best practice indicates that students and parents are satisfied in all respects, efforts from Management, Principal and Staff are on and on to take the institution upto the expectation of all stakeholders.

6. Problems Encountered and Resources Required

In spite of the limited resources, the Management is running Primary, Middle and High Schools for both boys and girls. UG & PG Courses are also offered to women with the only aim of educating them. Previous peer teams expressed their appreciation to our management for doing such a commendable service to the society by educating women of low economical group.

II. 1. Title of practice: Campus to Corporate Training Programme

2. Context required the initiation of the practice:

Soft skills' training is provided to the students to instil confidence in them to meet the challenges & face complexity in the current scenario. This training forms a base for the students to acquire the skills required for creating employment opportunities & at the same time helps the institution to produce employable workforce & build a better society.

3. Objectives of the practice: The aim of campus to corporate training is to make students more competitive and self confident as an individual by mastering interpersonal team management and leadership skills to work in different circumstances by matching the job requirement to become more employable globally.

4. The practice:

Training should be imparted to fine tune the students, attitude, values, beliefs, motivation, desires feelings, eagerness to learn, willingness to share and embrace new ideas, goal orientation, flexibility, persuasion futuristic thinking, diplomacy and various skills sets of communications manners and etiquette, so that they will be able to deal with different situation diligently and responsibly for that institution has planned 30hours training for first and second year students, for which separate course ware of five different modules are designed by the institution to reach the objectives of the programme by keeping the demand of global market, which will be conducted on every Saturday for 1-1/2 hours by the trained faculties of our own institution.

5. Obstacles faced: For the conduct of this training in the campus there are many problems, which were faced due to unwillingness and non co-operation of the students some are:

- 1: It's a general thinking by the students that these kinds of programs are a technique of making money by the institutions.
- 2: Lack of interest due to unawareness of the opportunities.
- 3: Financial hindrances, which are faced by economically backward students.
4. Lack of career oriented students.
- 5: The student's unwillingness to stay after class hours for training.

7. Strategies used to overcome the practice:

1. Proper awareness of programme was conducted through correct channel by making it compulsory for all the students.
2. To promote the student this programme was conducted at free of cost for the students.
3. For time management considering the demand of the students, training was conducted only on Saturdays after class hours.
4. To have a cost effective training soft copy of course ware was supplied through mail and college website.

8. Impact of the practice:

This free training for the students remove the gap between curriculum and industrial demand to become employable it results in building the confidence of students. The success of this training programme results in motivating the students to enrol for certified training courses

like tally course, which will be conduct within the institution by charging nominal fees for minimum number students and competitive exam training of **NET/SET** for **PG** students as well as for lectures at free cost for a small duration of 10 to 12 hours for every year.

9. Resources required:

Course ware.

Projector.

Computer system.

Trainers.

Class room/ seminar Hall.

